

# Northern Marianas College

## Final Approved Copy of the Minutes of Academic Council Meeting

**Memorandum:** For your information, attached is a copy of the final approved minutes of the Academic Council meeting of December 11, 1998.

Electronic copies to:

NMC Branch Administrator, Rota  
NMC Branch Administrator, Tinian  
Vice President of Instruction, Dr. Barbara Moir  
Vice President for Support Services, Jack Sablan  
Dean of Agriculture and Life Sciences, Tony Santos  
Dean of Professional and Vocational Education, and Acting Director,  
School of Business & Hospitality Management, Tony Guerrero  
Provost of the School of Education, Roy Fua  
Director of Admissions and Records, Janice Tenorio

Members of the Academic Council:

Dr. Jack Angello, Director, Apprenticeship Trades, Academic Council

Chair

Chas Algaier, Director, School of Education  
Jim Holan, Acting Dean, Arts & Sciences; and Chair, English Department  
Debbie Raumakita, Director, Nursing Department  
Ed Zehr, Chair, SSFAH  
Ed Camacho, Director, LEAD, *alternate*  
Kurt Barnes, Chair, SMHPE *alternate*

Photocopies to:

NMC Archives

Academic Council Archives

Vince Riley (for Archives Loose Leaf Binder)

## **Final Draft Copy of the Minutes of the Academic Council Meeting on 11 December 1998**

DATE: Wednesday, 11 December 1998  
TIME: 1:30 to 2:30 p.m.  
PLACE: V-108 Classroom

### **AGENDA**

1. Review and adoption of 12/11/98 agenda
2. Review and adoption of 11/25/98 meeting minutes
3. Discussion of a new Multi-Media Math Curriculum (Kurt Barnes & Sam Gugliotta invited)
4. Course Guides: [Nursing, Arts & Sciences (possibly)]
5. Old Business
6. New Business
7. Items for next Agenda
8. Adjournment

### **MINUTES**

Academic Council Chair Dr. Jack Angello called the meeting to order at 1:35pm in the V-108 Drafting Classroom. Members present were Dr. Jack Angello (representing Professional and Vocational Education), Ed Zehr (representing Arts and Sciences), Jim Holan (representing Arts and Sciences), Debbie Raumakita (representing Professional and Vocational Education), and Chas Algaier (representing the School of Education) constituting a quorum.. Kurt Barnes (representing Arts and Sciences) and Ed Camacho (representing Professional and Vocational Education), alternates, were also present. Vince Riley was present as recorder.

#### **1. Review and adoption of Agenda for today's meeting:**

**ACTION #1:** It was moved, seconded and unanimously approved to accept the Agenda, with the minor amendment that under "4. Course Guides," only nursing course guides would be covered at this meeting.

#### **2. Review and adoption of minutes of November 25 meeting:**

**ACTION #3:** It was moved, seconded and unanimously approved to accept the minutes of the 11/25/98 meeting, without amendment.

### **3. Presentation and discussion of a new multimedia math curriculum**

Sam Gugliotta gave a thorough presentation to the AC members regarding the MIMI, the Multimedia Interactive Math Instruction program. He covered the programmatic aspects, the expected benefits to students, the resource requirements, and financial considerations, including possible cost sharing with PSS.

The members of the Academic Council expressed their concern that such a large outlay of funds had been designated to pilot or acquire a program that was not presented to the Academic Council for its recommendation until now, almost two years after the President first viewed the program in Hawaii. They noted that the Coordinator of Math Programs and the Vice President for instruction, as former members of the Academic Council, should have been particularly sensitive to the role of the Council with regard to instructional programs.

It was noted in particular that some of the "savings" to the students, such as the calculator, are in fact one-time savings, and not semesterly, and that students actually would still be required to use a calculator or a computer to do their homework off-campus. The limited campus computer resources, and the costs of a dedicated server or dedicated Math lab, were also noted by members of the Council as not being clearly identified as costs to the College.

Members of the Academic Council expressed the hope that such a program would greatly benefit NMC students, but determined to express their concern that some indication of this possible benefit be made available as soon as possible, by the vendor, Academic Systems:

**ACTION #4:** The Academic Council, in its meeting of 12/11/98, moved, seconded, and voted unanimously, with one abstention, to approve the following request, to be forwarded to the Vice President for Instruction, for transmission to Academic Systems:

"In consideration of both our current financial situation and the current facilities/equipment situation of the College, the NMC Academic Council requests that Academic Systems provides a sample pilot program of 30 student licenses free for the Spring 1999 Semester, so that we may best evaluate the efficacy of this program with our students."

### **4. Course Guides:**

**ACTION #7:** Due to time constraints, it was moved seconded, and unanimously approved to postpone action on any course guides, to the next meeting.

### **5. Old Business:**

No old business was discussed.

## **6. New Business:**

Ed Camacho presented some information about a proposed four-month NMC police academy, to replace the present six-month academy. The Council will review this information, and its implications, for discussion at a future Academic Council meeting.

Kurt Barnes was asked by members of the Council about the status of the new gymnasium. He informed the members that construction will soon be terminated temporarily, and that the completion date for the project is now probably January, 2000.

Ed Zehr informed members that ID 110 will be piloted and developed with two sections this semester, as a one-credit course, preliminary to its metamorphosis into a three credit course in Fall 1999.. Students taking the piloted courses will be selected by the counselors. Nothing was said about summer 1999 offerings, or how this course will affect IDPs.

The members considered the impact that NMC's reorganization may have on the present Academic Council. Impact may range from very slight to severe. However, all members may be able to continue to serve their terms, since they may still represent various departments as chairs or representatives. The Administrative Procedure for Board Policy 3008 specifies that the Vice President for Instruction is responsible for annual appointments of members, on the advice of their Deans or Provost.

## **7. Items for next Agenda (01/07/99 at 1:30 PM):**

Nursing course guides for NU 205, 208, 209, and 210 are ready for Council approval or modification. More course guides may be made available from the list below.

The following course guides have been submitted for English and format review:

CS 223, Visual Basic Programming (no signatures)  
CS 229, JAVA Programming (no signatures)  
SL 120, Deaf Culture (no signatures) (10/13/98)  
AR 207, Intermediate Black and White Photography (11/23/98)  
EN 072, Speaking and Listening Development I (11/23/98)  
NS 100, Introduction to Earth Science (11/23/98)  
LI 250, Literature of the Pacific (11/25/98)  
MA 162, College Trigonometry (12/02/98)  
CT 110, Construction Trades I (12/11/98)  
CT112, Construction Trades II (12/11/98)  
CT 120, Basic Masonry (12/11/98)  
CT 130, Basic Plumbing (12/11/98)  
CT 190, Special Projects, Construction Trades (12/11/98)  
CT 191, Special Projects, Masonry (12/11/98)  
CT 192, Special Projects, Plumbing (12/11/98)  
DT 100, Introduction to Blueprints and Drafting (12/11/98)  
ET 150, D.C. Circuits and Electrical Measures (12/11/98)  
ET 151, A.C. Circuits (12/11/98)  
ET 152, Digital Computer Principles (12/11/98)  
ET 153, Active Devices (12/11/98)

ET 190, Special Projects, Electronics (12/11/98)

**8. Adjournment:** 3:00pm